



## Call for Candidates

May 11, 2021

Dear Homeowner(s),

As managing agent of **Pinnacle at Riverwalk Townhome Owners Association, Inc.**, we are pleased to announce that a Telephonic Annual Election Meeting of the Members has been scheduled for **June 23, 2021**. The purpose of the meeting will be to elect three (3) members to the Board of Directors.

Enclosed with this notice you will find a blank candidacy form. If you would like to nominate yourself or another Member as a candidate for the Board of Directors, please complete the form and **return it to Steven with Essex Association Management via Email, Regular Mail, or Fax by or before the deadline**. Due to the meeting being held telephonically, floor nominations and write-in candidates will not be accepted during the meeting. **To ensure the candidate's name is placed on the ballot, the Association must receive the completed Candidacy Form no later than Tuesday, May 25, 2021 at 5:00 p.m.**

Please return your Candidacy Form to Steven Mammen via:

E-mail: [steven@essexhoa.com](mailto:steven@essexhoa.com)

Fax: (469) 342-8205, Attn: Steven Mammen

Or you can mail them to:

**Pinnacle at Riverwalk Townhome Owners Association, Inc.**

**Attn: Steven Mammen**

**1512 Crescent Drive, Suite 112**

**Carrollton, TX 75006**

After the Candidacy Forms have been received and the candidates established, we will issue the Telephonic Annual Election Meeting Notice containing specific instructions for logging into the meeting, the ballot listing all candidates, their candidacy forms for review, the proxy and agenda. In order for your name to be on the ballot, we must receive your candidacy form by or before 5:00 p.m. Tuesday, May 17, 2021.

Sincerely,

Essex Association Management, L.P., Managing Agent

On Behalf of Pinnacle at Riverwalk Townhomes Owners Association, Inc.

cc: HOA File

Enclosures: Candidacy Form

**For your name to be included on the Ballot**

**\*Please return you candidacy form no later than Tuesday, May 17, 2021 at 5:00 p.m.\***

Essex Association Management, L.P.

1512 Crescent Drive, Suite 112

Carrollton, TX 75006

Phone: (972) 428-2030 Fax: (469) 342-8205

[www.pinnacleatriverwalk.com](http://www.pinnacleatriverwalk.com)